IPF and MSU IT have worked diligently to prepare campus workspaces and buildings as more faculty, staff and students return to campus. There are a few ways you can help ensure we’re ready.

By submitting a service request, you can help us return stronger, faster.

**COMMON WORKPLACE FACILITY ISSUES**

### LIGHTING, LIGHT FIXTURES NOT WORKING
Lights out? Dormant bulbs and switches may need to be serviced or replaced in office spaces.

### HEATING, COOLING AND OTHER HVAC CONCERNS
Hissing or other noises? While buildings have been properly maintained, some adjustments may be needed.

### PEST, NUISANCE PRESENCE IN OFFICE SPACES
Due to decreased occupancy, pests or nuisances like insects may have gone unnoticed.

### CLEAN DEPARTMENTAL COFFEE MAKERS, APPLIANCES
Run appliances for a few minutes before use. Drinking fountains have been flushed and are safe.

### MISSING, MISPLACED TRASH OR RECYCLING RECEPTACLES
Common receptacles may have been unintentionally misplaced or may need to be replaced.

### SUBMIT MAINTENANCE-RELATED AND CUSTODIAL ISSUES TO IPF
Scan the QR code with your mobile device’s camera or go to ipf.msu.edu

**COMMON TECHNOLOGY AND NETWORK ISSUES**

### PHONE AND COMMUNICATION DEVICE ISSUES
No dial tone? We can get you connected. For assistance, visit go.msu.edu/telecom21

### WORKSTATION DEVICES AND PRINTER ISSUES
Having a tough time with your hardware or printer? For assistance, visit go.msu.edu/catalog21

### CONNECTING COMPUTERS AND DEVICES TO Wi-Fi
Register your devices to access campus Wi-Fi. For assistance, visit go.msu.edu/gettingonline

### CONNECTING TO CLASSROOM AND CONFERENCE ROOM TECH
Oftentimes updates can put devices out of sync. For assistance, visit go.msu.edu/teaching21

### LOGIN ISSUES OR ACCOUNT ACCESS PROBLEMS
Unable to access your MSU account? For assistance, visit go.msu.edu/login21

### SUBMIT INFORMATION TECHNOLOGY ISSUES TO MSU IT
Scan the QR code with your mobile device’s camera or go to tech.msu.edu/support/help

For more information on MSU’s return to campus go to msu.edu/together-we-will