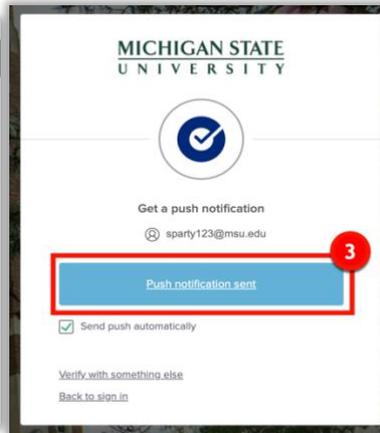
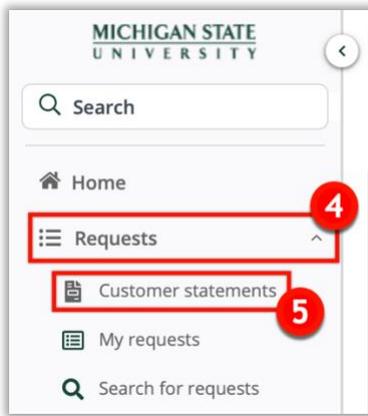
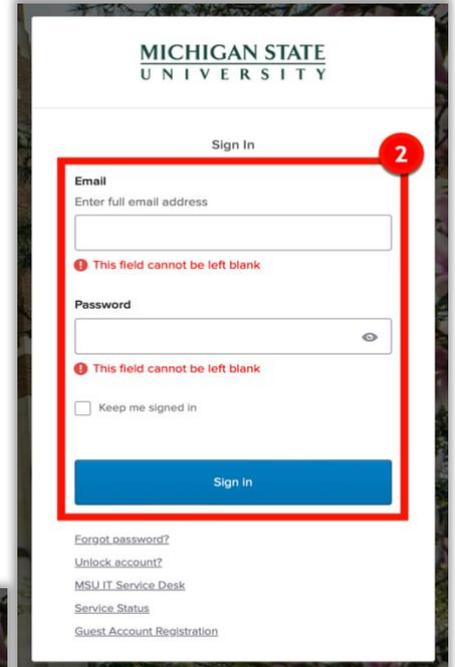




IPF recently updated its work order management system. You can continue to access your bill for the longevity of a project.

To Read Your Bills Beginning February 2024

1. Go to planon.msu.edu
2. Log in using your **MSU email** and **password**
3. Authenticate using **Okta Verify**
4. Select **Requests** in the Navigation panel to expand the dropdown list
5. Select the **Customer Statements**
6. Provide an account number and dates (e.g., 2024-02-01 through 2024-02-29) you would like to search
7. Your screen will then display all project numbers and work orders that have charges billed to that account for that specific month



Customer Statements

Account number 6

Sub-account number

2024-02-01

2024-02-29

Search

Capital projects 7									
CP Number	Account	Requestor	Parent Order	Order	Description	Type	Amount	Cost Date	Billing Date
Pending Total							\$0.00		
Billed Total							\$0.00		
Projects									
Project	Account	Requestor	Order	Description	Type	Amount	Cost Date	Billing Date	
Pending Total							\$0.00		
Billed Total							\$0.00		
Orders									
Order	Account	Requestor	Description	Type	Amount	Cost Date	Billing Date		
Pending Total							\$0.00		
Billed Total							\$0.00		