

Hidden Lake Gardens MICHIGAN STATE UNIVERSITY

Harper Collection of Dwarf and Rare Conifers Volunteer Program

Position: Harper Collection of Dwarf and Rare Conifers Volunteer Group

Who: Hidden Lake Gardens Staff and Volunteers

Location: Harper Collection at Hidden Lake Garden

Schedule:

- Days: Wednesdays
- Hours: 9:30 am to 2:00 pm
- Seasonal: April through October
- **Purpose:** To keep the Harper Collection at its best and to assist HLG and MSH to meet the ACS Reference Garden and Harper Guardian expectations.

Responsibilities:

- Garden Maintenance:
 - Maintaining the Harper Collection through tasks such as weeding, mulching, watering, transplanting, needle duff raking and removing, walkway and pavilion sweeping, edging beds, realigning or resettling stones, straightening plant labels, markers, and signs, and removing invasive and unwanted plants.

• Communication:

 Maintain regular communication with the Managing Director, Head Gardener, and Visitor Services Coordinator to keep them updated on scheduling and addressing any issues or concerns.

Work Environment:

- This is an outdoor environment and is subject to changing weather conditions, as well as insects and wildlife.
- Volunteers should dress appropriately for the weather and take measures to protect themselves from these elements.
- All necessary tools to assist will be provided.

Dress Code:

• Volunteers must wear Hidden Lake Gardens apparel to ensure they are easily identified as authorized personnel when working on the grounds.

Qualifications:

• Volunteers should have an interest in conifers and plant care, the ability to perform physical tasks, attention to detail, and a willingness to learn.



Hidden Lake Gardens MICHIGAN STATE UNIVERSITY

Miscellaneous:

Training, information, and uniforms will be provided. Volunteers are encouraged to bring sunscreen, insect repellent, and a water bottle.